



Minutes of Parochial Church Council Meeting – via Zoom

Monday May 10th 2021 7pm

Present:

Revd. Rob Gladstone (chair), Jonty Pilbeam, David Wilson, Sue Wilson, Alison Godfrey, Linda Poole, Wendy Ferguson, Jenny Pilbeam, Ray Prince, Alison Parkinson, Wendy Lewis, Liz Barker, Margaret Leverment (joining later due to over lapping zoom meetings), David Hodgson, Chris Garnett, Susan Pinkus (secretary)

1. Opening Prayers/Reading

Rob read from Haggai Chapter 1 with a reminder that in all the challenges and change we face, we should continue to 'seek the Lord'.

2. Declarations of Interest: None

Apologies: Margaret Leverment had another meeting and joined later

Approval of minutes from March 8th 2021: Agreed as an accurate record

Approval of minutes for Informal PCC on April 22nd 2021: Agreed as an accurate record

Matters arising:

Ray Prince asked for an update on the Churchwarden situation and suggested that PCC members let Rob know by May 13th if they could suggest suitable and willing persons.

Sue Wilson said that the report we had received from Diocesan Advisory Committee Heating Adviser was not the report from a building services consultant that we asked for at the PCC meeting on 8th March. The heating system will soon need replacing and we need to seek appropriate advice.

3. Finance

Sue Wilson explained that for each PCC meeting the Finance Group issues two recent accounts documents:

- **General Fund Income & Expenditure compared to budget** which details all the day-to-day finances of the church and measures them against the budget set by the PCC at the beginning of the year. On this document Gift Aid receipts and Annual Tithe payments are adjusted to take account of income and expenditure which becomes due as a result of donations received.

- **Statement of Financial Activities (SOFA)** which details all the money the church holds at a given date and where it is held. These are actual, not adjusted, figures so they will differ slightly from the General Fund account document. The church holds a number of funds for specific purposes and the Annual Report & Accounts 2020 includes an explanation of each one.

A **Finance Group Report** provides a commentary on the figures and on any relevant financial matters.

For this meeting Sue Wilson also issued two information sheets:

- Details of the responsibilities of the six members of the **Treasury Team**. A Churchwarden sits on the Finance Committee and Mike Ferguson has fulfilled that role during his term of office.
- The **Responsibility Tree** which provides an overview of the areas of the main leadership roles in the church.

In response to a question, it was confirmed that the church has still needed to be heated during the last few months to prevent damp.

4. Old School Rooms

Linda Poole gave an update on the repairs and refurbishment of the OSR.

As PCC member i/c OSR Linda was awarded £20,000 from the Pat Foulds' legacy for this work.

To date:

- Passageway damp proofed and painted
- Kitchen painted
- External wall repointed
- Repairs carried out to windows and doors - replacement with PVC not suitable as protected
- Replacement lights: LED lights and dimmer switches installed and new lights in the yard
- Painting and decorating in the main hall has been completed
- Internal painting due to be completed in July when Liz Sleath (administrator) is on holiday
- Extinct emergency lighting has been removed
- An external post wall has been demolished and rebuilt

Work to be done:

- Flooring due to be fitted June 29th
- New chairs as a lot do not have fire safety filling
- Slabbing outside needs to be re-laid
- Cupboards need upgrading now to fit in with everything else
- New radiator covers required as the current covers block the heat

Another £6,000 is needed if this work is to be completed.

The PCC agreed to award this amount from the Pat Foulds' legacy.

5. Health and Safety

As Clive Jackson has stepped down from the PCC, Sue Wilson reported.

We would normally carry out a review of Health and Safety policies at this time of the year. It wasn't done last year due to the pandemic and again this year we are still bound by and operate by government regulations. Clive Jackson is willing to have a look at our policies and send in proposals later this year when appropriate, although he is no longer the Health and Safety Officer.

6. Safeguarding

Wendy Ferguson, Kate Croden and Lisa Cook have been looking at our database with a view to the reopening of Church and activities. We have received new information from the Diocese about safeguarding training. It is now all online or via Zoom.

Action: All PCC members MUST have certification or update their current training as we are trustees of a charity. This can be done through the Diocesan website. Follow the links Info for Parishes - Safeguarding – Training and Events. Please let Wendy, Kate or Lisa know as soon as you have completed or updated; Wendy Ferguson will email a list to let people know if their certification has lapsed.

7. Discipleship

Alison Godfrey gave a brief overview and update of 'where we are at'. The group last met in January 2021 and most things discussed then have been actioned. If anyone is interested in joining this group please let Alison know. Another meeting is imminent.

8. Send

The group met recently but there is nothing that needs bringing to this meeting. Margaret will update the PCC at our next meeting in July.

9. Follow up from Deanery Shaped By God Together meeting on April 29th

Rob reminded us that we are expected to provide a **local response** to the three ministry models presented at this at meeting by June 21st.

- Model A The Minster Church Model
- Model B The Mission Area Model
- Model C The Network Model

Information about these models can be found on the Diocesan Website.

The formal decision about which of these models will be adopted will be made at Diocesan Synod in October. In addition, the Bishop's Council will have an important opportunity to influence the way ahead at its July meeting. The Vicar and David Wilson are members of Bishop's Council.

Following a discussion about the best way to put together our local response, it was decided to publish information and questions in the Fellowship Post.

10. The process of recovery and reconstruction as we begin to re-emerge from lockdown and open the Church. / Proposal for live streaming from May 23rd 2021

Rob made three proposals:

1. To use the period between now and September as a time of experimentation and an opportunity to review the pattern of our church services
2. To agree the purchase of further equipment to enable livestreaming of services, with the funds coming from the Pat Foulds' legacy
3. To consider how Holy Communion might be reintroduced

Following discussion, item 1 was agreed along with the suggestion to extend the period of experimentation up to the end of the year.

Item 2 was agreed, with the need to check for copyright issues and to adhere to our church Communication Guidelines acknowledged.

Item 3 was referred for further discussion at the next meeting.

The meeting closed at 20.40 with a prayer of thanks led by Rob Gladstone.

NEXT MEETINGS:

PCC MEETING MONDAY 5TH JULY

Please note, reports for the PCC meeting must be sent to Susan Pinkus by **SUNDAY 20TH JUNE** in order to assist the Business Committee in preparing the PCC agenda.

BUSINESS COMMITTEE WEDNESDAY 23RD JUNE

Thank you.