



Minutes of Parochial Church Council Meeting
Monday January 19th 2026 – 7.15 pm at Rothley Primary School

Present:

Rob Gladstone (chair), Margaret Rouse, David Wilson, Sue Wilson, Ray Prince, Nigel Willey, Lisa Cook, Liz Barker, Alison Parkinson, Linda Poole, Richard Croker, Chris Garnett, Sneha Ninan, Helen Jones, Susan Pinkus (secretary)

1. Opening Prayers/Reading Rob read a Psalm, followed by a prayer.

2. Declarations of Interest: Lisa Cook for item 5

Apologies: Margaret Leverment; Susan Pinkus had to leave at 8.30pm so Sue Wilson acted as minutes secretary for the later agenda items

Accuracy and approval of minutes from PCC meeting November 10th, 2025 - Agreed as an accurate record.

Matters Arising:

Replacement of Church laptop agreed, with the proviso that Paul Parkinson and David Salt advise on the model to be purchased. The price is expected to be in the region of £850.

3. Minster Community Update

The final proposal was submitted to PCC members on 17th January. The accompanying email from the Secretary to the Joint Archdeaconry Mission Committee (JAMC) stated that “PCCs must receive 10 days’ notice along with all relevant papers before holding a meeting”. Members had been informed at the November PCC meeting that the final proposal would be discussed at this meeting and our understanding is that we have met the requirements of the Church Representation Rules. However, in order to avoid any dispute, Rob asked us to indicate if we wished to discuss this item. We agreed unanimously.

The JAMC’s timetable for our Minster Community is as follows:

3 rd /Final Draft Proposal Submission to Joint Archdeaconry Mission Committee (JAMC)	09/01/2026
Proposal sent to PCCs	16/01/2026
PCC votes submitted to JAMC	16/02/2026
JAMC Meeting	23/02/2026

We split into groups to consider questions we might have or clarification that might be needed. Members then came back together and the issues were discussed.

The issues raised were essentially requests for clarification on wording and Rob was able to give explanations as he was a member of the writing group which had drawn up the document.

Overall the PCC felt they could support the aims of the project, recognising that these are ambitious.

At the end of our discussion, Alison Parkinson proposed that **the PCC of Rothley Parish Church commits to becoming an active participant in Minster Community Area 2C.**

This was seconded by Linda Poole. This was agreed unanimously by the 15 PCC members present.

Susan Pinkus left the meeting at 20.24pm.

4. Safeguarding Update

Helen Jones reported that a Safeguarding email address has now been set up for all contact about safeguarding: safeguard26rothleychurch@gmail.com

When undertaking online training, this address should be entered so that Helen can see the qualifications that have been gained.

In order for her to update the Church records, Helen asked that all PCC members send her the details of their church role, their current Safeguarding training – courses and expiry dates – and the details of their DBS if they have one – issue and expiry dates. This information should be sent to the new safeguarding email address.

5. Send and discretionary Tithe

Sue Wilson reported that there was a little more money to allocate for the Discretionary Tithe. Lisa Cook left the meeting for this discussion, as her daughter works for one of the organisations involved.

It was agreed that the allocation would be:

Paul & Cathy Middleton: £535

Mothers' Union: £535

Soar Valley Outreach: £535

The Oakes Holiday Centre, Sheffield: £200

UCCF: The Christian Unions via Serena Cook: £345.92 (final figure)

6. Operations including update on Health and Safety Review

Ray Prince reported that the repair of the church bells would be undertaken during the week following the PCC meeting. Charles Poole had let him know that 80% of the estimated cost would be covered by grants and donations.

The wording on the approval document for the woodworm treatment on the rood screen has now been corrected. Ray is waiting to hear when the work will be done.

Ray will discuss with the Churchwardens the arrangements for any future Faculty applications as he will step down from this role.

Nigel and Lisa will take over responsibility for the Garden of Remembrance.

Rob would like to write to the various donors who have given generously to enable the necessary work on the church bells. Sue referred him to Charles Poole.

Sue Wilson announced a further anonymous donation for additional pew cushions for the church. Nigel Willey will be taking this forward.

Nigel reported that the report from the Quinquennial Inspection held towards the end of 2025 has not yet been received from the architect – this is a large detailed document.

Nigel reported on the repairs needed to the church clock. The clock currently keeps stopping and Time Assured are investigating the cause. A second, more serious, issue is the clock strike. There is metal fatigue in two places on the frame, caused by years of winding the clock. The cost of repair would be £7350 + VAT. In addition, the winding mechanism needs repairing, or replacing with an automatic winding system. The latter would be preferable because at present the clock needs winding twice a week. Automatic winding would cost £7550 + VAT. All this work would require Faculty permission. Charles Poole is looking into grant applications. In the meantime, Nigel asked whether the PCC would underwrite the total cost of £14900 + VAT. A vote was taken. There were 14 members present. 11 voted in favour, 3 abstained, no one voted against.

7. Questions from paperwork sent from Vicar's report, Finance and Working Groups

There were no questions.

Review of meeting

In groups, members were asked for one-word responses: positive, effective, united. One member suggested we should pray for the other PCCs in our potential Minster Community as they meet to discuss the proposal during the next month.

The meeting closed with prayer at 8.52pm.

NEXT MEETINGS:

Business Committee: Wednesday, February 25th 2026, 3pm, 56 Grangefields Drive, Rothley

PCC: Monday March 9th, 7.15pm, Rothley Primary School Academy

Papers and requests for agenda items/time for March 19th meeting to Susan Pinkus by Sunday February 22nd please, ahead of Business Committee meeting.

SusanPinkus February 6th2026