

ROTHLEY PARISH CHURCH

Registered Charity 1133832

3 School Street, Rothley, Leicester, LE7 7RA

Telephone: 0116 230 2626

Email: welcome@rothleychurch.org.uk

DATA PRIVACY NOTICE

Under the General Data Protection Regulation and the Data Protection Act 2018, Rothley Parish Church is committed to ensuring that any personal information, that is information that can identify a living individual, it holds is:

- used fairly, lawfully and transparently
- used for specified, explicit purposes
- used in a way that is adequate, relevant and limited to only what is necessary
- accurate and, where necessary, kept up to date
- kept for no longer than is necessary, following guidance on the retention of records issued by The Church of England
- handled in a way that ensures appropriate security, including protection against unlawful or unauthorised processing, access, loss, destruction or damage

We use personal information for the following purposes:

- for the legitimate interests of the charity in offering Christian worship in the Anglican tradition and maintaining Christian teaching and activities for all age groups in the parish
- for the legitimate interests of the charity in promoting, and fundraising for, its work
- for the legal requirement to maintain records and accounts, including the processing of Gift Aid claims, and manage employees and volunteers

For further information in the first instance please contact The Church Administrator at the above address. If you require further advice or need to raise a complaint, contact the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF; telephone 0303 123 1113; www.ico.org.uk.

November 2018